



Accessing PowerTeacher at Home PC Users



The following information is provided to assist teachers with accessing PowerSchool SMS and PowerTeacher at home or other locations outside the Shelby County Schools network. Shelby County Schools cannot assume responsibility for such access and cannot provide support for hardware, software, or Internet services which are outside the SCS network.

- Ensure your computer has the latest version of Java installed. You may download it for free at www.java.com. Make sure that **Block Popups** is not selected in your browser preferences.
- Direct your web browser to <https://mcsvpn.mcsk12.net>. (Currently there is no “scs” version of this link. The link will be updated in the future, and staff will be notified.)
- When the prompts for Username and Password appear, **log in with your Active Directory information**. (This is the same username and password you use to log in to PowerSchool SMS and your email.)
- Any time you are asked to Allow, Open, Run, or Save, answer in the affirmative.

Welcome to the Junos Pulse Secure Access Service, mcsk12\sanfordsn.

Web Bookmarks

- Docushare2 Web Server
- PowerSchool SMS
- Research and Evaluation - Student Exhibition
- SMS Web Application - 07/08 Historical
- SMS Web Application - 09/10 Historical
- SMS Web Application - Summer School
- Transportation Admin - Web
- Power Teacher Admin
- Charter School Retirement - Web
- SCS Help Desk - Footprints

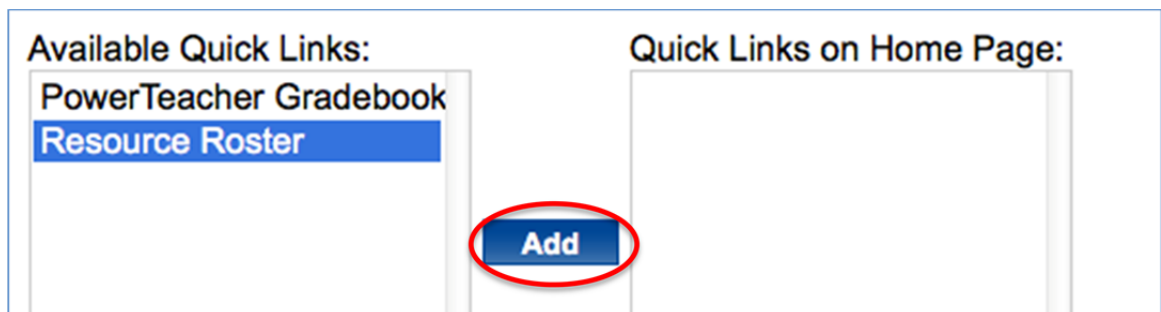
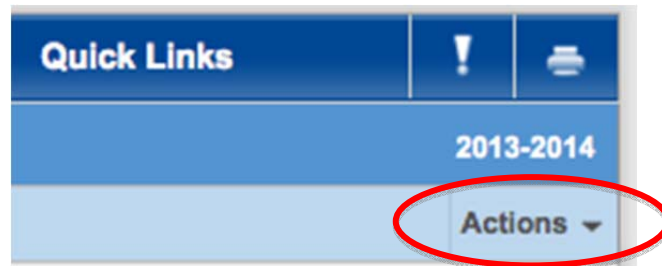
Client Application Sessions

Network Connect Start

If this menu does not appear, select this arrow to open the menu.

- Click on the PowerSchool SMS link.
- **Log in to SMS using your Active Directory username and password.** (The same information you used to log in to the VPN.)

- You will then see the same PowerSchool SMS home page you see at school.
- After logging in to PowerSchool SMS, you can create a link to your gradebook. From the homepage, near the top right corner, select **Actions>Customize Home Page**. Scroll down near the bottom of the page and locate **Quick Links**. Select **PowerTeacher Gradebook** and move it to the right by selecting the **Add** button then click **OK**. (These steps are necessary only if this is the first time using your gradebook.)



- Select **Quick Links>PowerTeacher Gradebook** from the menu bar.
- You will then be prompted to **log in to PowerTeacher using your Active Directory information**. The first time you log in, you will also need to select your school from the drop-down list.
- Your gradebook will open. If you have not yet used your grade book, you may need to select "2013-2014" from the Classes pull-down.
- From this point, everything should operate as it would while accessing PowerTeacher from school.
- However, **you will be timed out of VPN in 60 minutes. Be sure to save often when working in your gradebook.** You can log back in as often as you like after the session times out.
- If you have questions or need assistance, please contact the teacher at your school who attended the PowerTeacher Gradebook training.